

Please review the following minutes and report any corrections or additions to me. Thanks!

Judy

**Sanderson High School PTSA Board Minutes
January 2, 2007 Sanderson Media Center**

Meeting called to order by Anne Sherron, PTSA Co-President, at 7:02 PM.

Members Present: Vivian Brendle, Gay Brothers, Tina Carter, Diana Clarke, Terri Culy, Judy Dove, Jackie Forlines, Ellen Frick, Tricia Hasenauer, Fran Holland, Tess King, Kathy Litsas, Cathy Q. Moore, Marty Munt, Pete Prodan, Colleen Remein, Clarice Robinson, JoAnne Schauer, Anne Sherron, Kim Sylvester.

Secretary's report:

Minutes and Committee Reports were approved as sent out.

Treasurer's Report:

Kathy Litsas reported that we have a balance of \$14,426.58. Treasurer's report was sent out via e-mail prior to the meeting.

President's Report:

- The topic of whether we should sell newsletter ads to outside groups was brought up. (We had received a request via e-mail earlier in the week.) Pete suggested that if next year we want to do it, we can consider it then, but he cautioned about the minimal benefits vs. the time and effort that it would require. There was no motion to discuss this further. Kim Sylvester made a suggestion that those interested in selling ads contact the Band, Athletic Dept., Yearbook, Holly Days, and Newspaper.
- The by-laws are up for renewal. We must present to the Board next month proposals for any amendments to the by-laws before they are recommended to the State Board. ***In February we must have a quorum to vote so please come to the meeting!*** Lease either be on the committee or give suggestions, especially regarding the restructuring of officers.

Principal's Report:

- **The exam schedule** had not been published up to this point because of a new arena: untimed tests.
- Eventually all E.O.C.'s will be untimed. Currently some are untimed. Some have a 130-minute time limit. With the advent of untimed tests, there are some changes that need to happen.
- With a 4-day exam schedule, there is varied early release and an exam make-up day, with still the option of having 2 exams a day.
- It is mandated that exams be 162 minutes (2 hours 42 minutes) plus a 20-minute break.
- With that schedule, there will be no lunch served but cookies, milk, and fruit will be available for purchase in the cafeteria. If students want lunch, they must bring it.

- If an exam starts at 11:00 or 11:05, we must go to 1:50, so we cannot have early release due to bus schedules (we are middle-tiered), so kids will bring a note to school to allow them to leave after the second exam or they will stay with their second exam teacher until 3:00.
- Schedule:

Monday, Jan. 15 – holiday

Tuesday, Jan. 16 – mandatory review day for exams

Wed. Jan. 17 – first and third periods

Thurs., Jan. 18 – second and fourth periods

Fri., Jan. 19 – exam make-up

A/B or Paideia mid-terms

A day –Tuesday Jan. 16

B day – the period class that corresponds to what they have Wed./Thurs.

Students will stay in their rooms after exams.

- In June we may have to go to a 4-day exam schedule.
- We were told on December 14 about the mandatory 162 minutes.
- On make-up day, the entire school is counted present unless a student is planning to come for a make-up exam and doesn't come.
- If a senior is exempt from an exam, he/she does not have to be in the review class.
- A student cannot be exempt from an E.O.C. or a VoCATS exam.
- We desperately need **parents to help proctor**. With the extended time, if a student does not finish, a student must be walked by an adult, with the exam, to the place designated for exams to be finished.
- **Winter graduation** ceremony is January 20 at 2 p.m. at Sanderson. Kim Sylvester is heading the reception for the January graduation.
- **June graduation** ceremony is Friday night, June 8, at 5:00 p.m. in Memorial Auditorium. There is no graduation ceremony after us. We have the option of a reception that could possibly be held at Memorial after the graduation. There was discussion re. The pros (it would be an immediate celebration for all involved) and cons (the crowd – 3000 people are expected). We have the option of the reception since the husband of one of our teachers, Debbie McNally, runs the program at memorial.
- **Monthly teacher recognition** “Teacher of the Month” – who did this? Academic Boosters is in charge of this.
- **No Fuss Thermometer** has been flipped a few times, which is why it falsely indicates that revenues are down.
- **Retirements** – rehiring retiree Harriet Page (math) after 6 months. Harriet is known for her tremendous scores on E.O.C. tests. We are also hiring two new teacher assistants. Mrs. Crabtree is considering retiring at mid-term. She is a potential rehire after six months.
- **Matching Grants:** Mr. Koretsky has a \$200 check from Global Input. \$100 will go to PTSA, \$100 will go to FOPA. The check was given to FOPA for deposit purposes.

Committee Reports:

- **Committee reports** were sent out via e-mail prior to the meeting.
- **Gay Brothers, Character Ed.**, needs a replacement chair due to her work/travel schedule. Prefers someone who is usually in town. Meetings are usually the first Wednesday morning of each month for 2 hrs; the Thurs. prior to that she prepares the events/items needed (2 hrs). This job could be split between two people.
- **A nominating committee** is needed tonight to nominate officers for next year. Procedure: first the by-laws committee needs to meet. Then we'll know the details re. Which vice presidents we will need. But the president, secretary, treasurer could be nominated now. For the nominating committee, we need a minimum of 3 people, 3-5 people, (uneven number best) needed. No experience necessary, just people skills. Jackie Forlines volunteered to send personal e-mails to all to incite interest in being on the PTSA Board.
- **Scholarship Committee:** Seniors must sign up to join the PTSA by Friday Jan. 5. The scholarships and deadlines have been widely publicized.

Other Business:

- **Grants** We've been asked to pay for a prior-presented event (presented this school year) through the Cultural Arts fund. The request is from Diane Rogers, Theatre Arts educator at Sanderson. This event was a Shakespeare workshop by Burning Coal Theatre. We realize we need a formal grants application process. We need, for example, an application form for the grant, deadline, information needed re. Number of students benefited, how it will benefit them, etc.
- **There was discussion** about the Burning Coal event. Ms. Moore pointed out that it was literature-based and multi-disciplinary. In the workshop, 100 students were taught, plus another 150 – 250 benefited from outreach. Then, the performance was made available to the entire student body. Records from the October PTSA minutes were read by Pete to refresh our memories re. the details of Ms. Rogers' request.
- **The line item budget for Cultural Arts** last summer had formerly been \$2000, of which \$800 was spent.
- **There was discussion** as to whether Programs and Cultural Arts should be split, with Cultural Arts going under Grants. It was pointed out that we do not currently do cultural arts assemblies in school due to the school schedule.
- **Ms. Moore** pointed out that the money was requested by Ms. Rogers because money was needed to build sets and for other production expenses. Judy Dove pointed out that a great portion of the money in a theatre budget is needed for royalty payments and book rentals, which are particularly expensive for musicals.
- **The Board decided** to defer a decision on this request until May in order to determine if there will be sufficient funds available for this request after programs have been funded.
- **“Alive at 25”** report was given by Colleen Remein. She had connected with Caroline, the Character Ed. Person at Wakefield High, where the program was created (see committee report re. script from Broughton). What is it? At Wakefield High, it is an all-day program to address the issue of driving safety. Statistics show that driving-related deaths are high between ages 18-25. The

program is to encourage safety. Wakefield had been in the news due to driving fatalities of students there. Ms. Moore said that they had over 12 teen deaths in 2-3 years, with 4 last year. What happens during “Alive at 25”? It is a scripted day that includes students dressed as ghosts walking the school, announcements, a script depicting accidents, and the day’s activities culminating in an assembly. It is coordinated by parents with community service personnel such as EMS, police, fire department, a helicopter, etc. There was discussion as to the amount of time needed to coordinate – is three months enough time to get it done by April? There has also been difficulty acquiring the script from Wakefield.

- **Ms. Moore described** some events that Sanderson has done in the past to warn students to drive safely, such as displaying a car from a wreck the week before the prom through SADD (Students Against Destructive Decisions); selling tickets to sledgehammer a car; giving away ribbons through SADD as a commitment to make safe decisions; “Prom Promise” where kids sign a pledge to not drink or make poor decisions.
- **Colleen has** phone numbers and names of community people who have participated. The program is looked at favorably. We need a date for the event. Ms. Moore said there are components that run through the day that do not disrupt the school day, such as brief announcements and costumed characters. At the end of the day, there would be an amended schedule to allow for an assembly.
- **Problem:** The only place that can house the entire student body is the stadium, and weather must cooperate. Otherwise, like Pep Rallies, if it rains, only juniors and seniors would see it in the gym while others watch it on TV.
- **Friday, April 13** is a possible tentative date. April 9 – 13 would be program implementation. By early February (Feb. 1) we must have a committee together for this event.
- **Forming a Sanderson Traditions Club** will be discussed on Feb. 5.
- **Jackie Forlines – re. the brochure:** We want it to be functional for next year. Still in the draft stages.
- Anne and Pete said the doors would be locked until a nominating committee was formed by way of letting all know how important that this committee be formed now. Ms. Moore suggested putting Lyn Carlisle, our teacher rep., on the nominating committee to contact faculty members about names of parents who are active in the school.

The next PTSA meeting will be February 5 at 7 p.m. in the media center.

Future PTSA meeting dates (*Note that not all meetings are on Mondays.*):

February 5

March 5

April 11

May 7 (announced annual meeting)

June 4

Meeting Adjourned at approximately 8:22 PM by Anne Sherron.

Respectfully submitted,
Judy Dove
PTSA Secretary